SOCIETY FOR LONGITUDINAL AND LIFECOURSE STUDIES (SLLS)

SLLS Annual International Conference 2024

University of Essex (Colchester Campus) / 24 – 26 September

GUIDELINES FOR PRESENTERS - SYMPOSIA

We are looking forward to welcoming you to Essex in September and hearing your presentations as part of the 13th annual conference of the SLLS.

The summary programme and helpful information for planning your trip to Essex can be found on the dedicated conference website: https://www.sllsconference.com/

Key information:

- Sessions: 1 hour 20 minutes / 4 talks + Q&A. We suggest up to 15 minutes for each talk, and 20 minutes for Q&A.
- Please try to arrive early, around 10 minutes before the session begins.
- The convenor of the symposium will also chair the session.
- Please bring presentations with you on a memory stick.
- The AV equipment at the conference can support presentations in PowerPoint & Prezzi.
- Mac users: if your presentation has been created using a Mac, please check on a PC with Windows to ensure that it works prior to submitting to be uploaded.
- Room equipment will include PC laptop and projector, and clickers are available on request.
- Conference Assistants will be present to help collate and load the presentations for all speakers for the sessions and assist speakers with the presentation equipment.
- The chair will be provided with '1 minute', '5 minutes', and 'TIME UP' cards to use to help keep speakers to time.

For those presenting for the first time, some helpful tips:

- Keep slides simple – not too many lines of text or complex figures / tables.
- Check that your presentation will be legible – don't write text right up to the edges of slides
- Colours: generally, a dark background with light text is recommended. The rooms are running 1080P, so the resolution will be 1920 X 1080.
- Use brief / concise phrases, not complete sentences.
- Using large picture files and external links may cause problems - use on-site slide preview facilities to check that any embedded links work.

Conference contacts:

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